

EXAMPLE OF "NO FURTHER ACTION " LETTER

DATE

INDIVIDUAL OR COMPANY NAME
COMPANY NAME
ADDRESS
CITY, MT ZIP CODE

Re: No Further Action Letter For EID# ****, CVID# ****, **SITE NAME, CITY**, Montana

Dear **INDIVIDUAL OR COMPANY NAME**:

I reviewed the **DATE OF REPORT, TITLE OF REPORT, PREPARED BY CONSULTING FIRM NAME** for the **SITE NAME** in **CITY**. Based on this information, the Montana Department of Environmental Quality (DEQ) Remediation Division will not require additional remedial actions to be conducted at this site at this time. However, DEQ reserves the right to conduct or require additional remedial activities at this site in the future if new or different information is presented to DEQ which indicates that additional soil or state waters have been impacted by previous releases or if a new release occurs.

On behalf of DEQ, I wish to thank **INDIVIDUAL OR COMPANY NAME** and **CONSULTING FIRM NAME (if appropriate)** for the cooperation given to cleanup this site. Please contact me at (406) 444-5343, if you have any questions.

Sincerely,

PROJECT OFFICER'S NAME
PROJECT OFFICER'S TITLE
Remediation Division
PROJECT OFFICER'S INITIALS (E.G. CD/CVD)

cc: **CONSULTANTS NAME AND ADDRESS**
REMEDIATION DIVISION ATTORNEY, Legal Unit
Dan Kenney, DEQ Enforcement Division

Filename Pathway (e.g. Hwc/Srs/Wqa/**Site Name**/Correspondence/**Filename**)